

**Buffalo Rubbing Stone Parent Association
Annual General Meeting Agenda**

Date: November 27, 2025 Time: After School Council Meeting

Location: Online

1. Call to order 6:40pm by Lisa Ha.
2. Approve Annual General meeting agenda [Natalie, Senoo, Farid Arfaei]
 - motion approved
3. Approve Annual General minutes of October 29, 2024 [Natalie Senoo, Anum]
 - motion approved
4. Approve General minutes of September 25, 2025 [Natalie Senoo, Anum]
 - motion approved
5. Treasurer's report
 - General Account: \$9,018.92
 - Cashable GIC: \$25,482.48
 - Casino Account: \$11,575.23
 - Future Filings:
 - December 31, 2025, CRA Charity Return
 - December 31, 2025, Alberta corporate registry filing
 - December 31, 2025, AGLC Use of Proceeds to License report
 - All filings require the approved financial statements and names of all the directors
6. Budget Presentation 2025-2026
 - Proposed budget of \$55,500
 - Went over line items
 - **Question:** Are there grants available for the Outdoor Learning Space?
Answer as per Allison: Yes there are grants available that the PA would need to submit.
 - Will need to go over budget with Jacky
 - **Motion to approve proposed budget [Angela Lee, Natalie Senoo]**
 - **Majority voted to approve proposed budget (7/8 votes)**
7. Fundraising
 - Casino – completed
 - Thank you to the all parents that volunteered
 - Will find out earnings in January
 - Healthy Hunger
 - Wok Box went well, well sorted by vendor
 - Next HH is Dec 3rd and 17th
 - Volunteers still need
 - Have set up all future dates, if no not enough volunteers then lunch will be cancelled and credit will be applied to HH account
 - Pizza & Popcorn???
 - **Question:** Is there a concern for volunteers? Answer as per Colin: We need more volunteers and will test just 1 or 2 dates to make sure we have enough

people. I will connect with Allison to make sure there are no conflicting dates and to include both AM/PM kindergartens

- **Question:** Is swimming still with Vivo this year?
- Answer as per Allison: Yes. We took our concerns to them and waiting for them to get back with us

- Cookie Dough
 - Estimated delivery Dec 11, 2025
 - Made our free shipping minimum
 - Paper sale order \$4600
 - Online sale orders \$4500
 - Profit ~\$2200
 - Distribution will be after school at the parking lot doors
 - Will need volunteers for distribution
- Spirit Wear
 - Rescheduling to Spring
 - We don't use this to fundraise
 - With our current vendor, there is no minimum purchase necessary
- Popcorn Sales- Heritage Confections Fundraiser
 - To run in the Spring
- Family Skate Night Dec 4 & 11
 - Volunteers needed
 - No food being sold

8. Outdoor Learning Space

- If space is accessible, more grants are available
- Landscaping company needs to be CBE approved
- Need a volunteer to apply for grants

9. Roles that need to be filled 2025-2026

President

Vice President

Treasurer

Casino Director

Social Media Director

Volunteer Director

- Anum interested in Treasurer
- Angela Giang interested in Casino Director Role
- Angela Lee staying as Secretary
- Colin Lee staying on for Volunteer Director

- **Motion to accept the new officers for BRSPA 2025/26 [Farid Arfaei, Natalie Senoo]**

Treasure: Anum Ghazanfar

Casino Director: Angela Giang

Volunteer Director: Colin Lee

Secretary: Angela Lee

- **Majority voted for new team for the school year (7/8 votes)**

10. Business from prior meetings, other business

- **Question:** Did we want to do a bottle drive?
- Answer as per Lisa: The manpower is very high for low return.

Allison: It takes a lot of commitment from parents and we don't want children going door to door.

Colin: There are options that drops off can be made at Sage Hill Depot and they take a cut. I can look into it.

Jill: They also can provide a drop off location as well.

- **Question:** Is it possible to have a Movie Night in the gym? It was canceled last year due to the custodial strike. Answer as per Allison: We can look into it again and have 2 nights, one each for younger and older children.

11. 2025-2026- Meetings

- Thursday, January 15, 2026 @ 6pm online
- Thursday, March 5, 2026 @ 6pm online
- Thursday, April 9, 2026 @ 6pm online
- Thursday, May 28, 2026 @ 6pm online

12. Adjournment 7:46pm by Lisa Ha.

Attendance:

1. Angela Lee
2. Angela Giang
3. Allison Bobenic
4. Farid Arfaei
5. Lisa Ha
6. Natalie Senoo
7. Jil Neufeld
8. Anum Ghazanfar
9. Colin Lee
10. Berny Ann Verano